

# LUDLOW TOWN COUNCIL A G E N D A

## REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
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Dispatch date: Friday 8<sup>th</sup> October 2021

You are invited to attend a meeting of the  
Members of Representational Committee on

**Wednesday 13<sup>th</sup> October 2021**

**Via Zoom**

Link: <https://us02web.zoom.us/j/82116372753>

**Meeting ID: 821 1637 2753**

*Gina Wilding*

Gina Wilding  
Town Clerk

## Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**
- **BUS SHELTERS**

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

## 1. **WELCOME**

Welcome to a virtual meeting for the consideration of this agenda by the members of Representational Committee.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the council to hold decision making meetings virtually. The council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I shall explain our temporary process.

The council has decided to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## 2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during this meeting.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

## 3. **APOLOGIES**

To receive apologies from committee members.

**4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes.

**6. LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

**7. DELEGATED DECISIONS/ ITEMS TO ACTION**

To receive the delegate actions list from Representational Committee on 15<sup>th</sup> September 2021.

**8. LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**

The LCAAC agenda of the current meeting is attached to this agenda.

**9. DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**

To consider the following discharge of conditions, and to note the permitted developments from Shropshire Council.

<b>21/04612/DIS</b>	<b>Dinham Hall, Dinham, Ludlow, SY8 1EJ</b> Discharge of Conditions 3 (Schedule of Building works and Method Statement) and 4 (Joinery) associated with planning application number 20/04261/LBC
<b>21/04586/DIS</b>	<b>Dinham Hall, Dinham, Ludlow, SY8 1EJ</b> Discharge of Condition 3 (Construction Traffic Management Plan) associated with planning application number 20/04260/FUL
<b>21/04481/DIS</b>	<b>Proposed Storage Building North Of Dinham, Ludlow</b> Discharge of condition 3 (ground works samples and/or details of roofing materials/external walls) associated with planning application number 21/01254/FUL
<b>21/04460/DIS</b>	<b>Church Inn, Church Street, Ludlow, SY8 1AW</b> Discharge of Conditions 3 (Internal Doors, joinery and Ironmongery) and 4 (Installation electrical services and cabling) associated with planning application number 18/03238/LBC
<b>21/04394/DIS</b>	<b>Proposed Dwelling To The East Of Castle View Terrace, Ludlow</b> Discharge of Conditions 3 (Roofing/external walls materials) 6 (Traffic Management Plan) 7 (Scheme of surface and foul water drainage) 8 (Tree Protection) 9 (Bat and Bird Boxes) and 13 (Lighting) associated with planning application number 21/01918/FUL

**10. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions.

<b>21/02909/FUL</b>	<b>Rowton, Henley Road, Ludlow, SY8 1QZ</b> Erection of single storey side and rear extension
<b>19/05380/FUL</b>	<b>Supermarket, Upper Galdeford, Ludlow, SY8 1QF</b> Reconsultation due to Amendment on application 19/05380/FUL – Supermarket. End date 23/0302021 Mixed use development consisting of 19 mixed tenure apartments, 12 parking spaces, 2 x A1 retail units and demolition of existing building.
<b>21/03526/LBC</b>	<b>Conversion Of Outbuildings To The East Of, Raven Lane, Ludlow</b> Amendments to previously approved 20/03306/LBC for conversion of outbuildings to two residential dwellings to include relocation of stairs, bathrooms with associated changes to internal openings and removal of internal brickwork chimneys affecting a Grade II Listed Building
<b>21/03922/AMP</b>	<b>Proposed Conversion Of Outbuildings, To The East Of Raven Lane, Ludlow</b> Non-material amendment to planning application numbers 20/03305/FUL and 20/03306/LBC
<b>21/04064/FUL</b>	<b>10-12 Castle Street, Ludlow, SY8 1AT</b> Change of use to a Sui Generis public house with expanded food provision, together with internal and external alterations including a glazed link extension.
<b>21/04065/LBC</b>	<b>10-12 Castle Street, Ludlow, SY8 1AT</b> Change of use to a Sui Generis public house with expanded food provision, together with internal and external alterations including a glazed link extension.
<b>21/03863/FUL</b>	<b>The Lime House, 16 Lower Mill Street, Ludlow, SY8 1BH</b> Proposed erection of single storey replacement garage with study (re-submission)
<b>21/03325/FUL</b>	<b>7 Temeside Estate, Steventon Crescent, Ludlow, SY8 1JR</b> Erection of first floor extension over existing.
<b>21/04116/LBC</b>	<b>Whitefriars House, 30 Corve Street, Ludlow, SY8 1GB</b> Internal refurbishment and redecoration to include relocation of kitchen, addition of 3 bathrooms, upgrade of heating, plumbing and electrics and the addition of one new casement window to first floor, 3 new wood burning stoves and flexible metal flue liners and 2 new Velux sun tunnels. Overhaul and re-decoration of external joinery as well as the repairs including the upgrade of two existing flat roofs, repairs to existing slate and tiled roofs to replace slipped and missing tiles as well as repairs to the existing lead parapet gutter. Localised brickwork repairs as required affecting grade II listed building.
<b>21/04173/FUL</b>	<b>Holmleigh, 49 Gravel Hill, Ludlow, SY8 1QS</b> Erection of timber clad garage following removal of existing concrete panel garage.

<b>21/04194/FUL</b>	<b>Flow Fit, Coder Road, Ludlow, SY8 1XE.</b> Erection of two storey front extension (B1), rear and side single storey extensions (B2 & B8)
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#### 11. SHROPSHIRE COUNCIL DECISIONS

To note the following decisions.

<b>21/03835/FUL</b>	<b>Proposed Dwelling West Of 2, Riddings Meadow, Ludlow</b> Erection of 1No. dwelling and formation of vehicular and pedestrian access (previously approved 17/05958/FUL)	<b>GRANTED</b>
<b>21/03329/ADV</b>	<b>The Georgian House , 14 Castle Street, Ludlow, SY8 1AT</b> Consent for a free standing lectern style interpretation board describing history of the site	<b>GRANTED</b>
<b>21/04541/TCA</b>	<b>36 Broad Street, Ludlow, SY8 1NL</b> Pollard 1no Mulberry within Ludlow Conservation Area	<b>WITHDRAWN</b>
<b>21/03622/COU</b>	<b>Warehouse, Weeping Cross Lane, Ludlow, SY8 1JH</b> Change of use to wholesale warehouse with retail and trade counter	<b>GRANTED</b>
<b>21/04075/LBC</b>	<b>137 Corve Street, Ludlow, SY8 2PG</b> Replacement of existing timber external kitchen door and ground floor fixed casement window with openable casement window to suit use as larder room affecting a grade II listed building	<b>GRANTED</b>
<b>21/03595/LBC</b>	<b>2 The Snickett, Corve Street, Ludlow, SY8 1BF</b> Removal of existing external kitchen wall to create small external space and installation of a log burner flue affecting a grade II listed building (retrospective)	<b>GRANTED</b>
<b>21/04144/TCA</b>	<b>Linfield, Linney, Ludlow, SY8 1EE</b> To remove one small branch to balance 1no Robinia tree and remove 4 lower branches (crown raise 3-4mtrs) 1no Swamp Cypress tree within Ludlow Conservation Area.	<b>CONSENT BY RIGHT - TREES</b>
<b>21/04009/TCA</b>	<b>Ludlow Castle, Castle Square, Ludlow, SY8 1AY</b> Fell 1no Sycamore within Ludlow Conservation Area.	<b>CONSENT BY RIGHT - TREES</b>
<b>21/03742/LBC</b>	<b>45, 43, 41 And 39 Old Street, Ludlow, SY8 1NW</b> Internal and external alterations to the existing property No. 45 to retain it as a four-bedroom residence including reconfiguring of front and rear access porch and door, insulation to existing external walls, and at ceiling level on the second floor, alterations of a second floor fixed-light window	<b>GRANTED</b>

	to allow for ventilation and replacement of rear porch roof covering with the inclusion of a conservation rooflight; upgrade heating systems throughout No. 43 and 45 with the inclusion of boilers and flues for the future sub-division of the property affecting a Grade II Listed Building	
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## 12. PLANNING APPLICATIONS

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

<b>21/04501/FUL</b>	<b><u>Garden Cottage At , 8 Broad Street, Ludlow, SY8 1NG</u></b> Erection of sun room along the eastern garden boundary <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZHM6OTDIAQ00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZHM6OTDIAQ00</a>
<b>21/04502/LBC</b>	<b><u>Garden Cottage At , 8 Broad Street, Ludlow, SY8 1NG</u></b> Erection of sun room along the eastern garden boundary affecting a Grade II Listed Building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZHM6STDIAR00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZHM6STDIAR00</a>
<b>21/04569/LBC</b>	<b><u>1 Dinham, Ludlow, SY8 1EJ</u></b> Proposal: Internal alterations to create chamfered opening in internal wall at ground floor between kitchen and reception room. A pair of glazed screen doors to external side of existing access door from Courtyard to Kitchen affecting a grade II listed building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZQVNLTDIEO00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZQVNLTDIEO00</a>
<b>21/03656/FUL</b>	<b><u>The Cottage, St Julians Avenue, Ludlow, SY8 1ET</u></b> Alterations to existing sun room and removal and replacement of defective balcony <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QWPM2OTDH2300">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QWPM2OTDH2300</a>
<b>21/03987/FUL</b>	<b><u>10 Bull Ring, Ludlow, SY8 1AF</u></b> Internal and external alterations to include removal of modern partitioning and new shop front. <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QXQNHXTDHO00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QXQNHXTDHO00</a>
<b>21/03988/LBC</b>	<b><u>10 Bull Ring, Ludlow, SY8 1AF</u></b> Internal and external alterations to include removal of modern partitioning and new shop front affecting a Grade II Listed Building

	<a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QXQNI3TDHJP00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QXQNI3TDHJP00</a>
<b>21/04567/TCA</b>	<b><u>18 Lower Mill Street, Ludlow, SY8 1BH</u></b> Fell 17no Trees (See Schedule & Plan) within Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZQVMYTDIEK00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZQVMYTDIEK00</a>
<b>21/04494/FUL</b>	<b><u>127 Old Street, Ludlow, SY8 1NU</u></b> Change of use from mixed residential and commercial use to a single dwelling <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZHM1JTDIAC00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZHM1JTDIAC00</a>
<b>21/03150/FUL</b>	<b><u>Ludlow Hospital , Gravel Hill, Ludlow, SY8 1QX</u></b> Installation of 3No. air conditioning units in the courtyard area and 3No. air conditioning cassettes one within the drugs storage area and a further two installed within the x ray area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QV7WQUTDGBT00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QV7WQUTDGBT00</a>
<b><u>21/04581/FUL</u></b>	<b><u>Beech House , 41 New Road, Ludlow, SY8 2NY</u></b> Erection of 3 new low carbon self-build dwellings. <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZSQBPTDIFA00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZSQBPTDIFA00</a>

### 13. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below:

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

<b>Date</b>	<b>Location</b>	<b>Traffic Management</b>	<b>Company</b>	<b>Work Description</b>
18 <sup>th</sup> October 2021	St Margaret Road, Ludlow	Road Closure:	Severn Trent Water	STW - Repair and replace defective frame and cover within carriageway.
6th October 2021 -7th October 2021	Sheet Road, Ludlow	Urgent Road Closure to rectify carriageway defects	Shropshire Council	Rectify carriageway defects
Amended to 06/01/2022 for 1 night between the hours of 2100 to 0600.	Market Street, Ludlow	Road Closure	Open reach	

**14. BUS SHELTERS**

To consider the report on proposed bus shelter installations **14**

**15. ONE STOP JUNCTION SAFETY AUDIT**

To approach Shropshire Council following the Road Traffic Accident at the One Stop Roundabout on Gravel Hill, Ludlow on 23 September to reiterate Ludlow Town Council's request for a safety audit; and to re-emphasise concerns about the increased traffic that is likely when the new Sainsbury out of town store and petrol station opens on 30<sup>th</sup> November 2021.

**Membership**

Councillors Ginger (Chairman), Adams, Gill, Jones, Lyle, O'Neill, Parry, Pote, Tapley, Thompson, Waite.

The next meeting of members of Representational Committee via Zoom will be held on Wednesday 10<sup>th</sup> November 2021.